



Logistics Officer Association Guidance Awards Program (G-5)

1. Awards Program Intent: The LOA Awards Program recognizes chapters and writers that excel in fostering LOA's goals and objectives and recognizes individual LOA members who exhibited superior chapter or national-level leadership. Award winners are recognized on LOA's website, in the Exceptional Release (ER) magazine, and during LOA Symposiums.

2. Program Management: The overall responsibility for this program rests with the LOA Executive Board Vice President (VP). The LOA VP will appoint an Awards Committee of at least three Lt Col/Civilian Equivalent or above logistics officers (LOA members). The selection of the Exceptional Author Awards recipients will be made by the Exceptional Release Editorial Team.

3. Categories: There are six categories of LOA awards:

- A. Chapter of the Year Awards:
 - 1. Lt Gen Wetekam Chapter of the Year Award (Large Chapter)
 - 2. Mrs. Tune Chapter of the Year Award (Medium Chapter)
 - 3. Col Hass Chapter of the Year Award (Small Chapter)
- B. Gen Babbitt National Distinguished Service Awards (NDSA), up to 2 winners
- C. Maj Gen Saunders Chapter Distinguished Service Awards (CDSA), up to 3 winners
- D. Lt Gen Zettler Lifetime Achievement Awards, up to 4 winners
- E. Maj Gen Marcelite Harris Trailblazer Awards, 1 per category
- F. Maj Gen Hugh J. Knerr Exceptional Author Awards, 1 per category

4. Important Dates: Chapter of the Year, Trailblazer and Distinguished Service Award periods run from 1 October of the previous year through 30 September of the current year. Each year the LOA Executive Board will distribute suspense dates. The following are a general guideline:

- 30 September: LOA Chapters calculate their chapter size based on paid LOA members
- NLT 31 October: Nomination packages due to the LOA Executive Board at vp@loanational.org (**SEND AS A PDF FILE**)
- NLT 30 November: LOA Executive Board determines winners via board process
- NLT 31 January: LOA Executive Board announces winners
- March or April: Winners recognized at LOA Symposium

5. Criteria: The following provides award nomination criteria and package requirements. Every package requires a signed public release statement.

A. Chapter of the Year Awards: The Lt Gen Wetekam, Mrs. Tune and Col Hass

Nomination Criteria: Be an official LOA Chapter, with at least 10 active LOA members. There are three award categories:

Lt Gen Donald J. Wetekam (Large Category; 51 or more LOA members)
Mrs. Deb K. Tune (Medium Category; 21-50 LOA members)
Col James L. Hass (Small Category; 10 to 20 LOA members)

The LOA Membership Officer will validate each chapter's paid LOA membership numbers as of 30 September of the current year.

Package Requirements: Nomination packages will use AF Form 1206, bullet format (or an equal word document), with 15-lines maximum (not including category headers). Use the following categories:

- Support of LOA Objectives (10 lines). Describe chapter accomplishments that supported LOA's goals and objectives.
- Innovative Programs (3 lines). Describe innovative programs supporting the membership, such as mentorship, exchange programs, tours/trips, etc.
- Community Support (2 lines). Describe chapter community support during the award period, including civilian community, base support, etc.

B. Gen Babbitt National Distinguished Service Award (NDSA):

Nomination Criteria: The General George T. Babbitt NDSA recognizes up to two LOA members who made the greatest contributions toward furthering LOA's goals and objectives during the past year. Each active LOA Chapter President (or chapter senior advisor) may nominate a chapter member. The LOA Executive Board may nominate two additional members.

Package Requirements: Nomination packages will use AF Form 1206, bullet format (or an equal word document), with 15-lines maximum (not including category headers). Use the following categories:

- Contributions to LOA's Goals and Objectives (12 lines). Describe the person's significant contributions toward furthering LOA during the award period.
- Innovative Ideas (3 lines). Describe the person's innovative ideas that contributed to LOA's goals and objectives during the award period.

C. Maj Gen Saunders Chapter Distinguished Service Award (CDSA):

Nomination Criteria: The Maj Gen Mary L. Saunders CDSA recognizes up to three LOA members who made the greatest contributions in support of their local LOA Chapter activities. Each LOA Chapter President (or chapter senior advisor) may nominate a chapter member. The LOA Executive Board may nominate two additional members.

Package Requirements: Nomination packages will use AF Form 1206, bullet format (or an equal word document), with 15-lines maximum (not including category headers). Use the following categories:

- Contributions to Chapter Goals and Objectives (12 lines). Describe the person's significant local Chapter contributions during the award period.

-- Innovative Ideas (3 lines). Describe the person's innovative ideas contributing to the support, mentorship, and growth of Chapter membership during the award period.

D. Lt Gen Zettler Lifetime Achievement Award:

Nomination Criteria: Demonstrated sustained superior leadership in service to LOA. Nominees will have at least 20 years of service in a logistics related career and at least 10 years of LOA membership. Each LOA Chapter and LOA Executive Board member may submit a nominee.

Package Requirements: The only requirement is an official biography of the nominee and the nominator's reasons for the nomination. The scope is their entire LOA involvement.

E. Maj Gen Marcelite Harris Trailblazer Award:

Nomination Criteria: Any individual or team from military, government, civilian, academic, or industry that has developed an innovative idea or solution within or supporting the Air Force Logistics enterprise. Illustrate the nomination's "trailblazing character" by describing how the innovation improved or benefited an aspect of the Logistics enterprise. Innovative ideas and solutions can be from any sector or category and include (not all inclusive): maintenance, deployment, distribution, transportation, life-cycle logistics, retail or wholesale supply chain management, sustainment planning and delivery/execution, information technology, cyber security, systems research and development, systems testing, resource planning and investment as well as government policy and corporate governance.

Package Requirements: Each nomination package must contain the following information:

- Complete resume/curriculum vitae or a career summary of the nominee (Individual or Team) – **two pages maximum**; with Individual or Team Photo
- Category of Award:
 - Military/Government Individual or Team
 - Academic Individual or Team
 - Industry: Small Business Individual or Team
 - Industry: Mid to Large Individual or Team
- A cover letter (1) identifying the award category and (2) description of the innovative solution, or idea, as it relates to the nomination criteria in **500 words or less** (please refer to the preceding Nomination Criteria for details)
- Photo of the innovative solution or idea, or diagram, if applicable
- Nomination package must be unclassified and cleared for public release
- Nominators must include a Public Release Statement, so LOA can publish an abstract of each winner in a LOA Press Release, article in the Exceptional Release, and during the annual Logistics symposium. If a team award, all team members must sign and agree to Public Release.

While completeness and accuracy are important, nomination packages submitted should be as concise as possible. Nominees may be self-submitted or sponsored by any individual or group of members and any AF logistics organizations, industry partners or LOA chapter.

F. The Major General Hugh J. Knerr Exceptional Author Award:

Nomination Criteria: The Exceptional Writer Award is awarded to the author(s) of the best article published in the Exceptional Release during a calendar year. The winners are selected by the Exceptional Release editorial team for each of the following categories: Field Grade Officer, Company

Grade Officer, Enlisted, and both Industry and DoD civilians (with Honorable Mentions made at the discretion of the Exceptional Release Editor).

Package Requirements: Article published in the Exceptional Release during the applicable calendar year.

//Signed//

JASON KALIN

President, Logistics Officer Association

Approved by the Executive Board, May 2022

Note: *Chapter LOA membership and National Membership are not synonymous. This awards program is applicable to those that have paid National level LOA dues as of 30 Sept. Chapters may have their own recognition programs as applicable.*

PUBLIC RELEASE STATEMENT. Digital signature or signed.

**PUBLIC RELEASE STATEMENT
for
Logistics Officer Association's Award**

I do/do not agree to give permission to use my name, rank, and base of assignment in the announcement message or for any publicity regarding the scholarship award winner.

Date

Nominee's Signature